

IN THE CIRCUIT COURT, FOURTH  
JUDICIAL CIRCUIT, IN AND FOR  
NASSAU COUNTY, FLORIDA

CASE NO.:  
DIVISION: A

\_\_\_\_\_,  
Plaintiff,  
vs.  
\_\_\_\_\_,  
Defendant(s).

**ORDER SETTING NON-JURY TRIAL**

It appearing that this cause is at issue and ready for trial, it is, therefore, **ORDERED:**

1. This cause is hereby set for a Non-Jury Trial on \_\_\_\_\_ at **10:30 a.m.** before the **Honorable Steven M. Fahlgren, Circuit Judge**, located at the Nassau County Historic Courthouse located at 416 Centre Street, Fernandina Beach, Florida 32034 **via Zoom** or in person. The attached addendum is incorporated herein by reference. **The parties may appear in person after providing the Court and the parties notice of their intention to do so, pursuant to the attached addendum.**

2. It has come to the Court's attention that many defendants do not object to the entry of a foreclosure judgment at the final hearing once they have had an opportunity to review the proposed final judgment. Therefore, at least ten (10) days prior to the trial in this matter, counsel for the Plaintiff shall file the Plaintiff's proposed judgment with the Clerk of Court by attaching same to a **Notice of Filing Proposed Final Judgment As Attached**. The proposed judgment shall be watermarked "draft." The notice of filing shall include the language "as attached" following the description of the proposed order because the "as attached" description aids the Clerk of Court in processing the filing correctly. Copies of the notice of filing and proposed judgment shall be served upon the Defendant(s) by U.S. Mail or via e-portal at least ten (10) days prior to the trial. If a defendant consents to the entry of the proposed judgment, the defendant may file with the clerk a notice of consent to the entry of the proposed final judgment. The parties shall immediately notify the Court by email to the Court's Judicial Assistant at [astrickland@nassauclerk.com](mailto:astrickland@nassauclerk.com) if this case settles so that other litigants may utilize the time reserved for trial in this matter.

**DONE AND ORDERED** in Chambers at Fernandina Beach, Nassau County, Florida, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
**STEVEN M. FAHLGREN**  
**CIRCUIT JUDGE**

\_\_\_\_\_  
<sup>1</sup> This order should be submitted to the Court for entry by U.S. Mail with appropriate copies and envelopes for all parties. This footnote should be removed prior to doing so.

Copies furnished to:

All Parties

**“If you are a person with a disability who needs any accommodation in order to participate in a proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator at (904) 548-4600 (then press 0) at least 7 days before your scheduled court appearance, or immediately upon receiving notification of the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.”**

## **DIVISION A ZOOM FORECLOSURE ADDENDUM**

Pursuant to the local administrative order entered on June 15, 2021, effective June 21, 2021, the Nassau County Phase 2 Operational Plan has been rescinded. **In person court appearances are now permissible. Facemasks and distancing are optional.** However, Zoom will be the default for scheduled hearings, unless the parties file notice with the Clerk of Court that at least one (1) party intends to appear in person at least three (3) business days before the hearing. Said notice shall also be provided to the Court via email to at [astrickland@nassauclerk.com](mailto:astrickland@nassauclerk.com), and to all other parties by email, if possible.

Unless otherwise notified by Court Order or the Court's Judicial Assistant, the invitation to join the Court's Zoom™ Meeting for all foreclosure hearings is:

<https://zoom.us/j/383599807?pwd=MmRDbzFvc0RQenFGQUxFR20vaHpTZz09>

Meeting ID: 383 599 807

Password: 900183

Dial by your location +1 253 215 8782 US

Parties shall name their Zoom profile with their legal names such that they can be easily identified.

For Zoom hearings involving exhibits, proposed orders, or copies of cases cited, the parties are ordered to send these to the Court's judicial assistant, [astrickland@nassauclerk.com](mailto:astrickland@nassauclerk.com), via email at least three (3) business days in advance of the hearing with copies to all parties who have not been defaulted as is customary and required by the Rules. When the number of pages of the hearing materials exceed **50 pages**, hard copies should be provided to the Court at least three (3) business days in advance of the hearing. Counsel submitting proposed orders must furnish sufficient self-addressed stamped envelopes to the Court via mail for service of any orders when a party is not signed up for the e-portal.<sup>2</sup> **The Court's physical and mailing address is 416 Centre Street, Fernandina Beach, FL 32034.**

Those appearing before the Court without video via Zoom that intend to testify will likely need to be in the presence of a notary public for the purposes of being identified and sworn in.

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<sup>2</sup> Individuals who represent themselves are strongly encouraged to Sign up for the Florida Courts E-Filing Portal to avoid delays in receiving documents. For instructions on how to do so, please check the following link: <https://www.myflcourtagency.com/authority/trainingvideos.html>

Those appearing remotely by video via Zoom planning to testify should be prepared to furnish the Court with a picture identification such as their driver's license via video.

While the Court is not required to record all Zoom hearings, the parties may request the Court do so. It is the parties' responsibility to arrange for a Court Reporter to attend the hearing, if so desired.

**This Addendum shall be attached and referenced in any notice of hearing or proposed order scheduling hearing submitted by the parties. If any matter set for hearing did not include this addendum in the hearing notice or order scheduling, the plaintiff shall file and serve the parties with a new notice that includes this addendum.**

**AMERICANS WITH DISABILITIES ACT: If you are a person with a disability who needs any accommodation in order to participate in a proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator at (904) 548-4600 (then press 0) at least 7 days before your scheduled court appearance, or immediately upon receiving notification of the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.**