

**STEVEN M. FAHLGREN, CIRCUIT JUDGE
NASSAU COUNTY HISTORIC COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034**

**REQUEST FOR HEARING TIME AND DATE
NASSAU COUNTY FLORIDA FORECLOSURE CASES**

PLEASE WRITE LEGIBLY AND CLEARLY

Nassau County Case number (45-year-CA-XXXXXX): _____

Case Style: _____

Requesting Party: _____ Plaintiff _____ Defendant

Plaintiff's Attorney: _____
Name, Phone Number and e-mail address

Defendant's Attorney: _____
Name, Phone Number and e-mail address

Motion(s) to be heard: _____

Amount of time requested for hearing: _____

Requested Date and Time: _____
Date Time Court Approval

PLEASE COMPLETE THIS FORM AND EMAIL IT TO astrickland@nassauclerk.com and wait for confirmation before filing a notice of hearing.

All notices of hearings must state the name and phone number of local counsel on the case(s) in addition to firm counsel and must include the attached addendum.

Requesting party must send all parties a notice of hearing. If any motion is later added, an amended notice of hearing must be filed by the moving party of the motion so added.

All foreclosure appearances before Judge Fahlgren are scheduled via Zoom by default, even if appearing by telephone. If any party desires to appear in person, they may request to do so pursuant to the attached addendum.

A list of future foreclosure hearing dates can be found at www.nassauclerk.com/judge-stein-m-fahlgren/ under the section titled "Residential Foreclosure."

DIVISION A ZOOM FORECLOSURE ADDENDUM

Pursuant to the local administrative order entered on June 15, 2021, effective June 21, 2021, the Nassau County Phase 2 Operational Plan has been rescinded. **In person court appearances are now permissible. Facemasks and distancing are optional.** However, Zoom will be the default for scheduled hearings, unless the parties file notice with the Clerk of Court that at least one (1) party intends to appear in person at least three (3) business days before the hearing. Said notice shall also be provided to the Court via email to at astrickland@nassauclerk.com, and to all other parties by email, if possible.

Unless otherwise notified by Court Order or the Court's Judicial Assistant, the invitation to join the Court's Zoom™ Meeting for all foreclosure hearings is:

<https://zoom.us/j/383599807?pwd=MmRDbzFvc0RQenFGQUxFR20vaHpTZz09>

Meeting ID: 383 599 807

Password: 900183

Dial by your location +1 253 215 8782 US

Parties shall name their Zoom profile with their legal names such that they can be easily identified.

For Zoom hearings involving exhibits, proposed orders, or copies of cases cited, the parties are ordered to send these to the Court's judicial assistant, astrickland@nassauclerk.com, via email at least three (3) business days in advance of the hearing with copies to all parties who have not been defaulted as is customary and required by the Rules. When the number of pages of the hearing materials exceed **50 pages**, hard copies should be provided to the Court at least three (3) business days in advance of the hearing. Counsel submitting proposed orders must furnish sufficient self-addressed stamped envelopes to the Court via mail for service of any orders when a party is not signed up for the e-portal.¹ **The Court's physical and mailing address is 416 Centre Street, Fernandina Beach, FL 32034.**

Those appearing before the Court without video via Zoom that intend to testify will likely need to be in the presence of a notary public for the purposes of being identified and sworn in. Those appearing remotely by video via Zoom planning to testify should be prepared to furnish the Court with a picture identification such as their driver's license via video.

¹ Individuals who represent themselves are strongly encouraged to Sign up for the Florida Courts E-Filing Portal to avoid delays in receiving documents. For instructions on how to do so, please check the following link: <https://www.myflcourtaccess.com/authority/trainingvideos.html>

While the Court is not required to record all Zoom hearings, the parties may request the Court do so. It is the parties' responsibility to arrange for a Court Reporter to attend the hearing, if so desired.

This Addendum shall be attached and referenced in any notice of hearing or proposed order scheduling hearing submitted by the parties. If any matter set for hearing did not include this addendum in the hearing notice or order scheduling, the plaintiff shall file and serve the parties with a new notice that includes this addendum.

AMERICANS WITH DISABILITIES ACT: If you are a person with a disability who needs any accommodation in order to participate in a proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator at (904) 548-4600 (then press 0) at least 7 days before your scheduled court appearance, or immediately upon receiving notification of the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.